



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
OFFICE OF FINANCIAL AND INSURANCE SERVICES
DEPARTMENT OF LABOR & ECONOMIC GROWTH
DAVID C. HOLLISTER, DIRECTOR

LINDA A. WATTERS
COMMISSIONER

January 27, 2005

TO: Credit Card Licensee Addressed

RE: Activity Report – ***Due February 28, 2005***

Enclosed is the form to be used when filing the activity report for the year ended December 31, 2004, for business conducted under the Credit Card Act (Act), as amended.

Filing the activity report. When filing the activity report:

- Use whole dollars only.
- Attach additional pages as needed.
- Include a recent financial statement, including balance sheet and income statement (audited or unaudited is acceptable).
- Ensure that the report is fully completed. Incomplete reports will not be accepted.
- Ensure that the report is signed.
- Submit the original report to this office.

Audited financial statement. Upon completion of the company's audited financial statement, please forward a copy to this office.

Annual filing information is available on the OFIS website: www.michigan.gov/ofis. Under 'Financial and Insurance Services', select: Who We Regulate; then Consumer Finance; then Credit Card Licensees Locator; then follow the directions to locate the licensee; then click on the licensee name to view OFIS Detailed Information and Reporting Dates. If the annual filing has been received and processed by OFIS, the receipt date will be displayed.

If you have a question regarding the report filing, please contact this office a number listed in the letterfoot. Ask or leave a message for Allan Huber.

Sincerely,

Kirt L. Gundry, Director
Mortgage and Consumer Finance Section

Enclosure

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